



## Resiliency Corps Fellow

### Job Description

**Company Background:** 2-1-1 Orange County is a non-profit agency, serving as the comprehensive information and referral system for the county. 211OC provides a resource database of health and human services and support, accessible 24 hours a day, 7 days a week online and through our multi-lingual hotline, connecting people quickly and effectively to existing programs and disaster response information. 211OC also serves as the HMIS Lead Agency for Orange County, managing the Homeless Management Information System (HMIS) database and Coordinated Entry System (CES). 211OC participates and plays a vital role in our Continuum of Care's goal of ending homelessness in Orange County.

**Term of Service:** Now until December 7, 2017

**Hours of Service:** 40 hours per week for full-time, 900-hour position

**Wage:** Living allowance of \$7,500 over term of service

**Position:** Recognizing the need for nonprofits and organizations throughout California to strengthen their disaster and emergency preparedness, OneOC, with the support of California Volunteers and Corporation for National and Community Service, has developed a new AmeriCorps program called Resiliency Corps.

AmeriCorps, known as the "Domestic Peace Corps", is a state and national program that places volunteers in nonprofits, schools, and community organizations to meet community needs throughout the nation.

Resiliency Corps places AmeriCorps members throughout California to help organizations enhance their disaster resiliency and protect the valuable services and programs that they provide to their communities. From fires and earthquakes, to terror attacks and armed intruders, it is pertinent that communities and the organizations that serve them are ready when disaster strikes.

To prepare these organizations, Resiliency Corps Fellows help them by creating the procedures, policies, and partnerships needed to ensure that the sites can effectively respond to and recover after an emergency.

### **MAJOR RESPONSIBILITIES AND RELATED TASKS**

- 1) **Developing/Enhancing and documenting** effective disaster and emergency plans, protocols, and processes to strengthen disaster resiliency within an organization; to communicate and coordinate with stakeholders who will assist in the event of a disaster; to outline an outreach strategy to local civic groups; and to secure operational continuity if and when a disaster or emergency happens.
- 2) **Recruit, manage, and train a group of volunteers** also known as a disaster cadre to participate in local collaborative volunteer projects, service events, and trainings resulting in organizational and personal preparedness plans.
- 3) **Expand Local Preparedness Networks** by strengthening partnerships and community capacity in order to make disaster response and recovery a collaborative effort between the host organization and civic groups.
- 4) **Support long-term recovery and sustainability** by increasing organizational capacity to more easily support clients, and effectively respond and recover from disaster events.
- 5) **Fundraise** to acquire a range of resources (both monetary and in-kind donations) to support the disaster resiliency

program.

### **BENEFITS**

- Opportunity to make a positive difference in a community
- Living allowance of \$7,500 over term of service
- An AmeriCorps Education Award (of up to \$2887) upon successful completion of service
- Student loan deferment and interest reimbursement at completion of term
- Health benefits and child care assistance if qualified
- Training and professional development opportunities

### **ELIGIBILITY REQUIREMENTS**

To be eligible to participate as an AmeriCorps Resiliency Corps Fellow, the candidate must meet all eligibility requirements below, including but not limited to:

- Be a U.S. citizen or legal permanent resident
- Be at least 18 years of age
- Possess a HS Diploma, Bachelor's degree is preferred
- Agree to and clear a criminal background check
- Be available to complete service term until December 7, 2017
- Have served no more than two terms in an AmeriCorps state or national program.\*
- Previous experiences with community service, training, or leadership development strengthen candidacy.

### **HOW TO APPLY:**

Interested candidates should register and complete an AmeriCorps application online at:

<https://my.americorps.gov/mp/listing/viewListing.do?id=63951&fromSearch=true>. You can also search for this listing at <https://my.americorps.gov> under "OneOC Disaster Resiliency for Vulnerable Populations". If you would like 211OC to be your preferred site, please indicate this on the application.

You may also apply directly to 211OC by emailing your resume and cover letter indicating your interest and why you would be a good fit to Amy Arambulo, [aarambulo@211oc.org](mailto:aarambulo@211oc.org).

For more information about AmeriCorps, visit the Corporation for National and Community Service website at [www.nationalservice.gov](http://www.nationalservice.gov) or visit OneOC at [www.oneoc.org](http://www.oneoc.org).

*2-1-1 Orange County is an Equal Opportunity Employer*